

Proposal to Establish an Annexe of Kirkliston Primary School at Kirkliston Leisure Centre

Affecting Kirkliston Primary School

This consultation paper is divided into the following sections:

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1 Introduction

- 1.1 This paper proposes that an annexe of Kirkliston Primary School should be established on the Kirkliston Leisure Centre site. Appendix 1 shows the location of the existing school and the proposed location for the annexe.
- 1.2 The annexe would accommodate all of Kirkliston Primary School's P1 classes with the option to expand to accommodate all P2 classes in the future if that proves necessary. The new annexe would be located alongside a new early learning and childcare (ELC) setting for 0-5 year olds. The new ELC setting is not subject to this statutory consultation and will be constructed regardless of the outcome of this consultation.
- 1.3 There are no changes to existing primary or secondary school catchment areas proposed as part of this consultation.
- 1.4 This consultation paper sets out the rationale for, and implications of, the proposal which will increase the capacity of Kirkliston Primary School and address primary school accommodation pressures from the expansion of the village. The paper also sets out the consultation process and the means and timescales for making representations.
- 1.5 This consultation paper does not identify or propose a solution to projected future secondary level accommodation pressures affecting pupils from Kirkliston. It is currently projected that a solution at secondary level will be required by 2024 and this will be the subject of a separate consultation process. The paper to the Education, Children and Families Committee on [8 October 2019](#) explains why this matter will be considered separately at a later date.
- 1.6 If the proposal in this paper were to be approved, the annexe could open in August 2022 subject to obtaining necessary consents.
- 1.7 While it is not explicitly set out as an option in this paper, should the proposal in this paper not be approved, the status quo would be maintained. This would mean the expansion of the school on its existing site through the provision of temporary units according to demand.
- 1.8 All residential properties within Kirkliston Primary School's catchment boundaries are affected by this proposal. A map showing the catchment area is shown in Appendix 2. Comments on the proposal should be submitted by no later than close of business on **Monday 9 December 2019**. A questionnaire has been prepared which respondents are encouraged to use to provide comments, details are included in Appendix 3. The questionnaire can be completed online via the Council website www.edinburgh.gov.uk/kirklistonannexe. Responses can also be submitted by email or post to the addresses set out in Section 7 of this paper.

- 1.9 A public meeting in relation to these proposals will be held as follows, further details of which are provided in section 7:

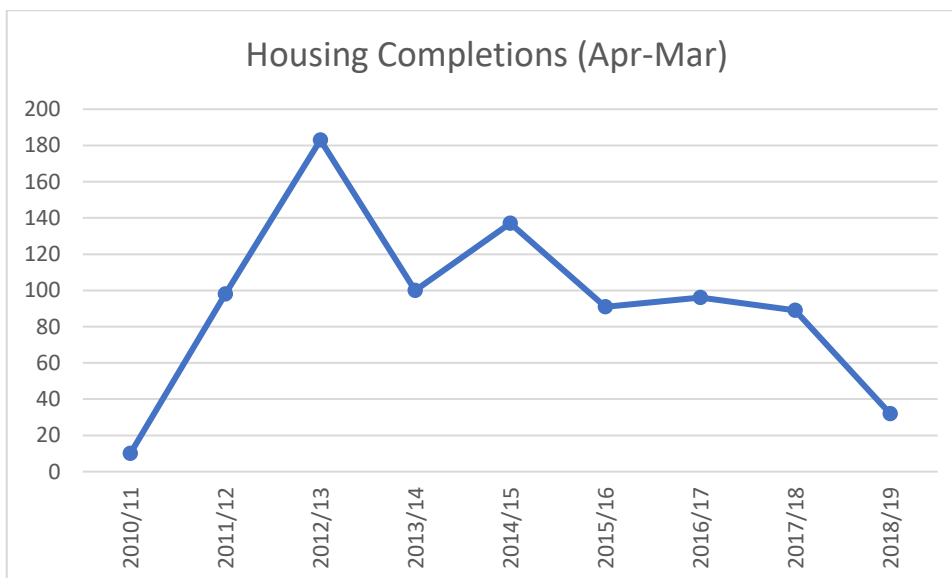
Venue	Date	Time
Kirkliston Primary School	Thursday, 14 November 2019	18:30 – 20:30

2 Background and Context

The Growth of Kirkliston Village

- 2.1 In the last decade Kirkliston has experienced a period of plan led housing growth. The Adopted Rural West Local Plan (2006) and the Adopted Edinburgh Local Development Plan (2016) allocated strategic housing proposals on land to the north and east of Kirkliston and on the former distillery site to the south.
- 2.2 Total, cumulative, completions of housing units up to March 2018 were 804 with a further 32 expected to be completed over the 2018/19 period. In addition, planning permission for up to 100 units at Wellflats (17/04571/PPP) is expected to be granted once the legal agreement is concluded. It is assumed around 50 units can be delivered from a site in one year. Figure 1 (below) shows how the number of housing completions each year in the Kirkliston Primary School catchment area has fallen since 2012. No further plan led housing development in or around Kirkliston is known or expected at this time.

Figure 1: Housing Completions in Kirkliston Primary Catchment Area 2010/11 - 2018/19



- 2.3 A new Local Development Plan (known as City Plan 2030) will be the subject of public consultations in the first quarter of 2020 but is not scheduled to be adopted as a strategy until 2022, subject to Committee schedules and examination by Scottish Ministers. As it is this document that sets out the policies and proposals governing the types and locations of new development in

Edinburgh up to 2030, it is unclear whether significant new housing developments in and around Kirkliston will be supported in future years.

Primary School Provision in Kirkliston

- 2.4 Kirkliston Primary School opened in 1974. The growth of the village made it necessary for additional education infrastructure to be provided. The Education, Children and Families Committee agreed on [30 October 2007](#) that, contrary to development brief in the local plan for Kirkliston, the existing primary school should be extended as opposed to establishing a new single stream primary school in the village. This was because it was considered that a new primary school would divide the community and the preferred option was to extend the existing school which would lead to greater social cohesion.
- 2.5 Accordingly, Kirkliston Primary School was extended to 19 classes in August 2017. However, in 2018/19 the P1 intake was 107 pupils and the school accommodated 21 classes. A temporary four classroom extension to the school was delivered in August 2019. This temporary extension is designed so that it may also be extended by a further four classrooms should this ultimately become necessary.

Informal Consultation

- 2.6 On [8 October 2019](#), the Education, Children and Families Committee agreed that proposals to establish a permanent annexe of Kirkliston Primary School should be progressed to a statutory consultation.
- 2.7 Informal consultation was carried out between March 2018 and June 2019 as part of the wider Schools Review consultation. This took the form of public meetings and workshops with the community and a short term working group with school management, parent council representatives and Community Council representatives.
- 2.8 The informal process highlighted the difficulties separating the future of primary school provision in Kirkliston from potential solutions to the accommodation pressures at secondary level. A public workshop event in Kirkliston in March 2018 focused on secondary provision for Kirkliston led to a number of potential sites around Kirkliston being suggested as suitable for a new secondary school.
- 2.9 The suggestion of a new secondary school in or around Kirkliston raised questions about what this might mean for expansion of primary education and prompted discussions about whether a second primary school in the village rather than an extension of the existing school would be preferable. It also raised questions about what expansion of education provision in the village would mean for housing development around Kirkliston.
- 2.10 However, in June 2019 a meeting of the short-term working group considered these issues in detail and concluded that the appropriate strategic approach would be as follows:
- Kirkliston Primary School should be extended to address pressures from its existing catchment population only;

- If there is to be new housing development around Kirkliston, this should be served by a new primary school with a catchment area that does not affect existing Kirkliston addresses;
- Expansion of Kirkliston Primary School should be the relocation of early stage classes to a new facility on the Kirkliston Leisure Centre site to take pressure off hall and other supporting spaces on the main school site and build stronger links with Early Years provision;
- If there is to be a new secondary school in or around Kirkliston this should be in the areas to the north or north west of the village.

2.11 The provision of a new secondary school; the growth of the village beyond that which already has approval to proceed and the potential for a new primary school are all beyond the scope of this consultation which focuses solely on addressing accommodation pressures at primary level within the existing catchment area. Accordingly, this consultation paper respects the findings of the informal consultation proposal by formally proposing the establishment of a P1 annexe of Kirkliston Primary School on the Kirkliston Leisure Centre site which could be extended at a future stage to include P2 pupils if this proves necessary.

3 Roll Projections, Catchment Data and Capacity Analysis

3.1 Following its expansion in August 2019, Kirkliston Primary School has a capacity of 693 pupils. In [December 2018](#) the Council's annual primary school roll projections indicated a requirement for further primary school capacity in Kirkliston showing that the school roll would continue to rise, reaching a peak in 2027.

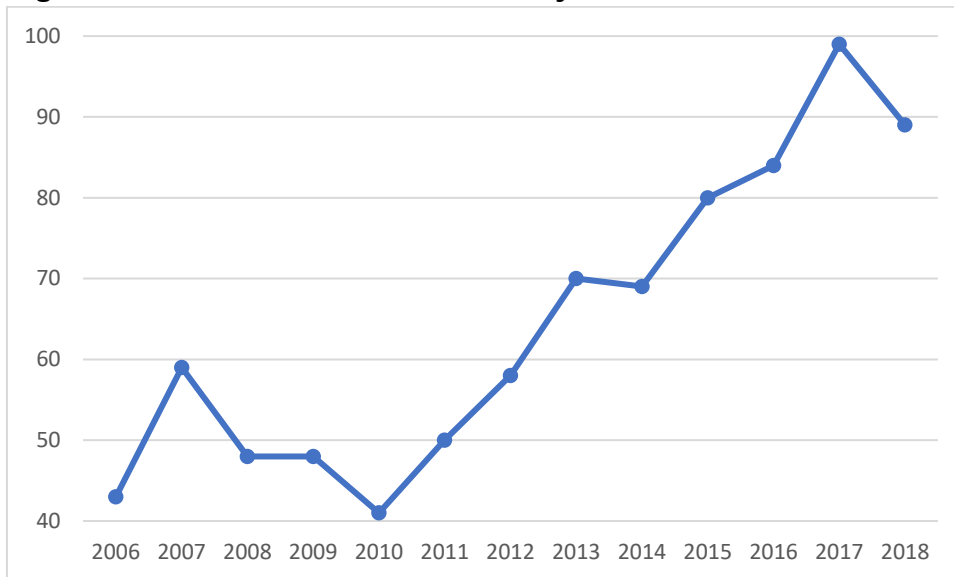
Table 1: School Roll Projections for Kirkliston Primary School

Year	2020	2021	2022	2023	2024	2025	2026	2027	2028
Roll	720	784	867	920	964	998	1021	1026	1021

3.2 However, as the Council's annual roll projections are based on rolling forward historic birth and catchment data there is a concern that the projections for Kirkliston are rolling forward a pattern of growth that is unlikely to be sustained.

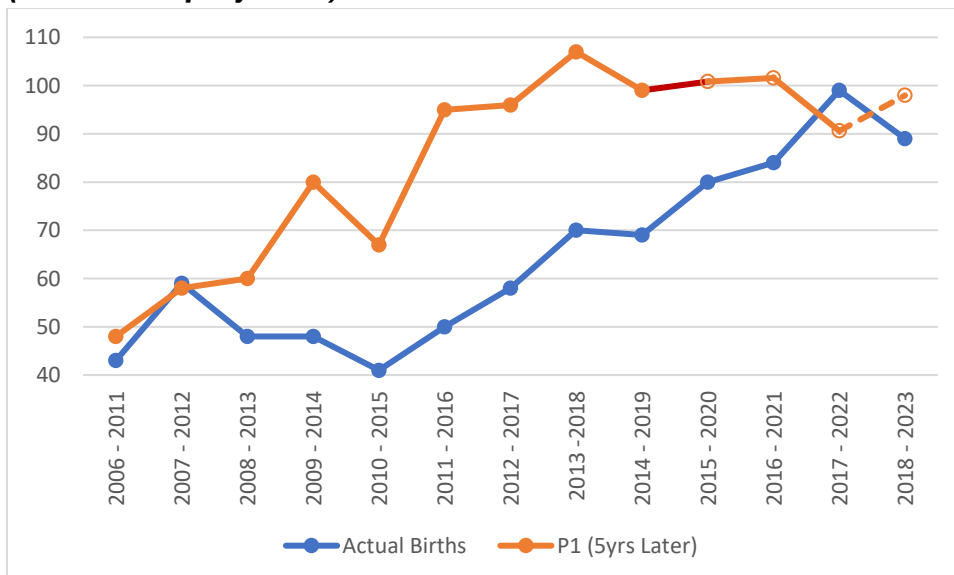
3.3 Figure 2 (below) illustrates that while the birth rate across the city have been falling since 2012, in Kirkliston the delivery of new housing each year has caused the birth rate to continue to rise. However, in 2018 the birth rate in Kirkliston experienced its first significant fall in 10 years. It is too early to determine whether this is an isolated occurrence or the start of a stabilizing of growth in the village but when considered against the steady fall in the number of housing completions since 2012 (see Figure 1, p3) it does suggest support for the view that growth may now begin to slow.

Figure 2: Births in Kirkliston Primary School's catchment area 2006-2018



3.4 Figure 3 (below) shows the gap between catchment births and the number of P1 pupils at Kirkliston Primary School 5 years later. It shows that proportionally the gap between the number of pupils born in 2009, 2010 and 2011 and the number of P1 pupils registered at Kirkliston Primary School in 2014, 2015 and 2016 grew. It is assumed that this gap is attributable to pupils not born in the Kirkliston catchment area moving into new housing. The high number of completions (see Figure 1, p3) between 2011 and 2014 support this assumption.

Figure 3: Births since 2006 vs corresponding KPS P1 intake 5 years later (actual and projected)



3.5 However, Figure 3 also shows that in each of the last 3 years P1 intakes (2017, 2018 and 2019) the gap between these intakes and births from 5 years prior (2012, 2013 and 2014) has proportionally reduced. It is assumed that this is attributable to a significant fall in the number of housing completions after 2014.

- 3.6 If the rate of reduction in the gap between births and P1 pupils 5 years later is projected forward, it suggests that in the next 3 years the gap will disappear. This is because growth from housing development would be captured in the birth rate (i.e. a far higher proportion of new P1 pupils in future years would have been born in Kirkliston rather than moving into the area after their birth). This would mean that the number of births recorded in Kirkliston in 2018 and beyond would be a more reliable indicator of the number of P1 pupils likely in future years. It would also mean that the P1 intake of 107 pupils experienced by the school in 2018 may have been a peak.
- 3.7 However, Figure 3 shows that the projected P1 for 2020 and 2021 may marginally exceed 100 pupils. As the school already has two year groups exceeding 100 pupils these projections would mean a requirement for a school with capacity for 24 classes in August 2022 and 25 classes in August 2023. With the delivery of the new temporary classrooms in August 2019, Kirkliston Primary School currently has capacity for 23 classes.
- 3.8 It is unclear whether a requirement for 25 classes is likely to be sustained in the long-term. The fall in the birth rate in 2018 and the closing gap between the birth rate and the P1 intake 5 years later begins to support the idea that it will not be sustained. However, there is insufficient evidence to support this conclusively and revised projections published in December 2019 and based on the Council's standard projection methodology are likely to continue to show significant growth well beyond 25 classes. Accordingly, while more classrooms appear to be a likely requirement in the next 5 years, a flexible approach is required to avoid the potential for over-provision in future years.
- 3.9 To provide this flexibility, this consultation paper proposes that, in principle, all of Kirkliston Primary School's P1 and P2 pupils could be accommodated at the Leisure Centre site and that the necessary accommodation would be constructed on a phased basis with P1 classes moving to the site with the nursery in phase 1 and P2 classes moving in a second phase should this prove to be necessary in the long-term.

4 Details of Proposal

- 4.1 It is proposed to permanently increase the capacity of Kirkliston Primary School from 19 classes to 23 classes by establishing a permanent annexe of Kirkliston Primary School on the Kirkliston Leisure Centre site. The annexe would initially only accommodate P1 pupils along with a new early learning and childcare facility. The new P1 classrooms would be built with an expansion strategy to allow P2 pupils to also move to the Leisure Centre site at a future stage, extending the school's overall capacity to 28 classes.
- 4.2 The existing temporary units on the Kirkliston Primary School site would be kept on the main school site to temporarily increase the capacity of the school to 27

classes until the long-term accommodation requirements of the school can more accurately be assessed.

- 4.3 This proposal makes no changes to the existing primary or secondary school catchment areas.
- 4.4 The new annexe could open in August 2022 at the earliest, subject to obtaining the necessary consents.
- 4.5 The leisure centre is located 500m to the north-west of the existing primary school site and is within walking distance of the existing primary school. There is an existing pedestrian crossing on Stirling Road.
- 4.6 Since August 2019 the school has used the sports facilities in the leisure centre to provide P.E. one day a week.
- 4.7 The proposed building will be designed to be delivered in three phases. The first phase will provide a new early learning and childcare facility. The second phase will provide new classrooms that support and encourage active, play based, learning for up to 120 P1 pupils. The requirement for a third phase providing accommodation for 120 P2 pupils will be monitored. The annexe will have its own dining area and servery and offices for school management and support staff. It is expected the school will continue to use the leisure centre and the main school building for P.E. and assembly.
- 4.8 It is expected that a member of the school management team would be based at the annexe along with additional teaching, support and administration staff.

Implications for Secondary Provision

- 4.9 The proposals set out in this paper do not directly impact on secondary school provision for pupils from Kirkliston. Pupils from Kirkliston will continue to attend Queensferry High School and there are no changes to catchment boundaries or transfer arrangements proposed as part of this paper.
- 4.10 Work to develop options for secondary education for children in Kirkliston will continue and will be the subject of a separate statutory consultation process at the appropriate time.

5 Educational Benefits

- 5.1 The principal educational advantage of the proposal is that it addresses future accommodation pressure at Kirkliston Primary School and will enable the Council to continue to provide catchment school places for catchment children.
- 5.2 The existing community will continue to be served by one school and will avoid the requirement to split the community by establishing a new school and its corresponding catchment area.
- 5.3 P1 and potentially P2 pupils in the new annexe will experience a modern, state-of-the-art learning environment designed to support active, play based,

learning. The new environment will promote creative and engaging teaching approaches and offer facilities that will encourage health and wellbeing, participation in sport, and outdoor learning. The provision of nursery accommodation on the site will allow for a seamless progression in learning from nursery to P1.

- 5.4 The proposal will also reduce pressure on the main school site, including core facilities and outdoor space, and will offer an outdoor environment that supports and encourages outdoor learning.
- 5.5 Relocating P1 pupil to the proposed annexe will be less overwhelming for them than the alternative which would be to expand and accommodate nearly 700 pupils more on a single site.
- 5.6 The principal educational disadvantage of the proposal is the school is split over two sites. This means that opportunities to make new P1 pupils and staff feel like they are part of the whole school will have to be carefully planned and managed.
- 5.7 The relocation of the P2 pupils to the new annexe would mean that the First Level of the Curriculum for Excellence (P2 and P3) was split.

6 Financial Considerations

Capital

- 6.1 The new nursery to be constructed on the Kirkliston Leisure Centre site is fully funded from the Early Years 1140 expansion grant from the Scottish Government. Currently £2.526m from within the grant is allocated to this project.
- 6.2 The proposal within this paper for new classrooms on the Leisure Centre site is currently unfunded. A budget for the P1 phase and, if necessary, the P2 phase of this building would have to be established through the Council's budget setting processes.
- 6.3 The P1 and, if required, P2 phases would share some facilities with the new nursery. This could include the staffroom, staff toilets, entrance areas, etc. The implications for the size of these 'core' spaces in the initial build are yet to be determined but are likely to require that the budget for the new nursery be extended to reflect the larger floor area required.
- 6.4 The additional classrooms required with the P1 phase would also include General Purpose space, tutorial rooms, toilets, cloakroom space and a dining space. There would also be a requirement to create a secure playground area. Initial estimates suggest this full development would cost £2.04m.

- 6.5 A second phase to provide accommodation for P2 pupils on the Leisure Centre site would cost an estimated £1.75m and would include additional General Purpose space, tutorial space, toilets and cloakroom space.
- 6.6 Funding would also be required to make more minor adaptations to the existing Leisure Centre building to better facilitate its use by the classes on site for PE.

Revenue

- 6.7 Taking account of rates, utility charges, cleaning and janitorial services as well as repairs and maintenance it is estimated that the P1 phase would result in running costs of £42,000 per annum and the P2 phase would result in additional running costs of £39,000.

7 Consultation Process

- 7.1 The Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014, sets out the statutory consultation requirements for:
- The establishment of a new school;
 - The relocation of a stage of education;
 - Changes to existing admission arrangements (such as catchment change); and
 - The closure of a stage of education.
- 7.2 The prescribed consultees vary for each of the above. Although a closure is not proposed, the requirements for a closure encompass all the necessary consultees and it is this process that will be followed to ensure full compliance with all the requirements of the Act. Accordingly, consultees will be as follows (where relevant):
- the Parent Council of any affected school;
 - the parents of the pupils at any affected school;
 - the parents of any children expected to attend any affected school within two years of the date of publication of the proposal paper;
 - the pupils at any affected school (in so far as the education authority considers them to be of a suitable age and maturity);
 - the staff (teaching and other) at any affected school;
 - any trade union which appears to the education authority to be representative of the staff (teaching and other) at any affected school;
 - the community councils (if any);
 - the Roman Catholic Church;
 - any other education authority that the education authority considers relevant;

- any other users of any affected school that the education authority considers relevant.

7.3 The extent of the consultation with pupils and the appropriate means of engaging with them will be discussed in detail with the school's management team.

7.4 The consultation period will run for a six week period from Monday 28 October 2019 to Monday 9 December 2019 and the paper will be made available electronically and in paper format and copies will be available for inspection at the Council Offices at Waverley Court, Kirkliston Library, Kirkliston Primary School and Kirkliston Leisure Centre.

7.5 A public meeting will be held in respect of the proposal at Kirkliston Primary School which will give interested parties a more formal opportunity to express their views. Representatives of the Council will be present at the meeting to outline the proposals, assist discussions and answer questions. A record of the public meeting will be taken by the Council.

Venue	Date	Time
Kirkliston Primary School	Thursday, 14 November 2019	18:30 – 20:30

7.6 All comments received will be recorded and represented in the final report regarding the outcomes of the consultation, along with the Council's response to those comments. Individual responses will not be provided to submissions made during the consultation.

7.7 The Council website will contain information on the consultation and this will be updated as necessary www.edinburgh.gov.uk/kirklistonannexe.

7.8 Respondents are encouraged to use the response questionnaire which has been produced and is provided in Appendix 3. The response questionnaire can be completed online at www.edinburgh.gov.uk/kirklistonannexe. Responses can also be e-mailed directly to kirklistonannexe@edinburgh.gov.uk or posted to the following address:

Alistair Gaw
 Executive Director of Communities and Families
 City of Edinburgh Council
 Council Headquarters
 Waverley Court
 Level 1:2
 4 East Market Street
 Edinburgh EH8 8BG

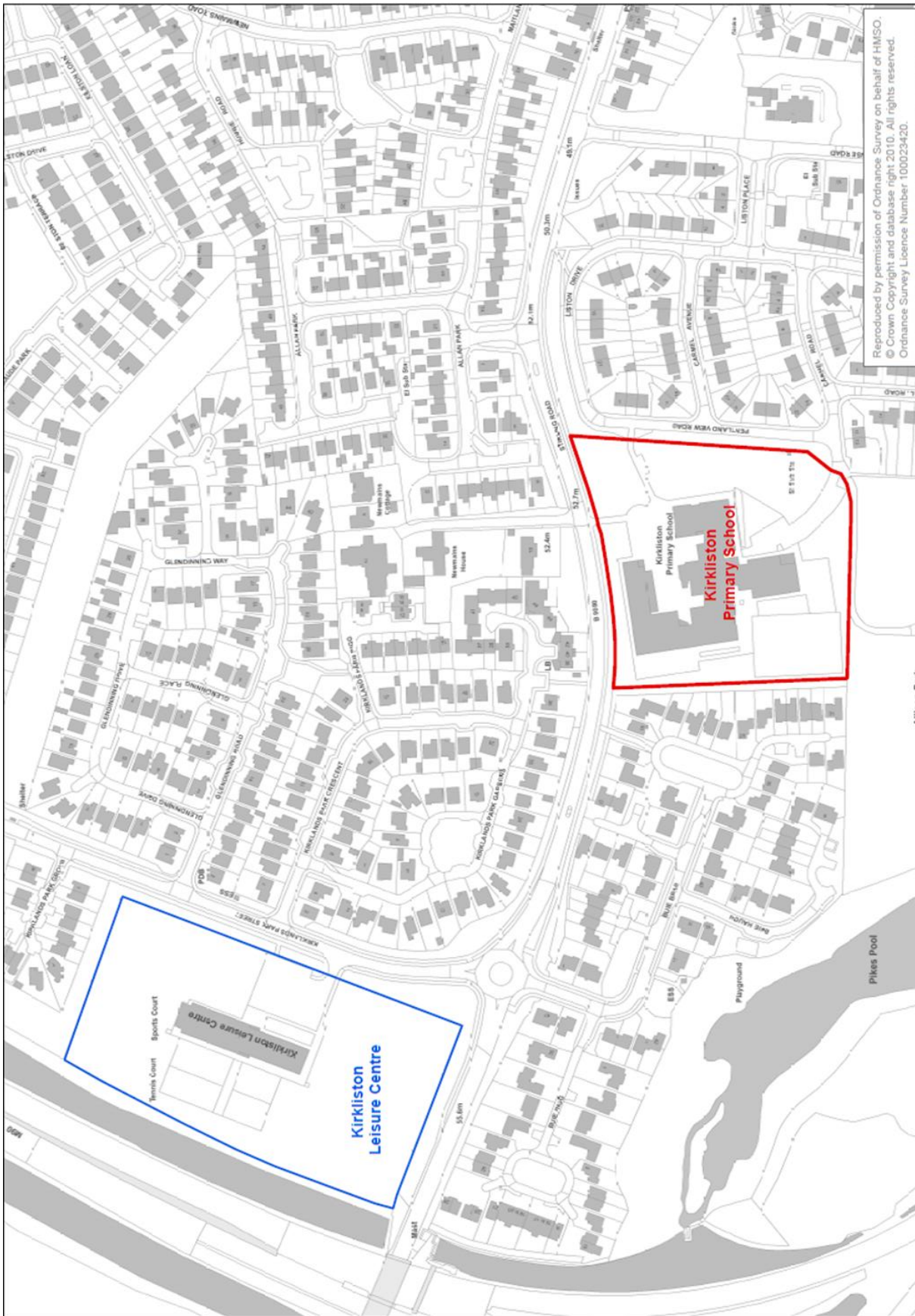
7.9 All responses, whether by letter, e-mail or using the online questionnaire should be received by no later than close of business on **Monday 9 December 2019**.

7.10 Once the public consultation phase finishes, details of the representations received will be issued to Education Scotland for their consideration of the

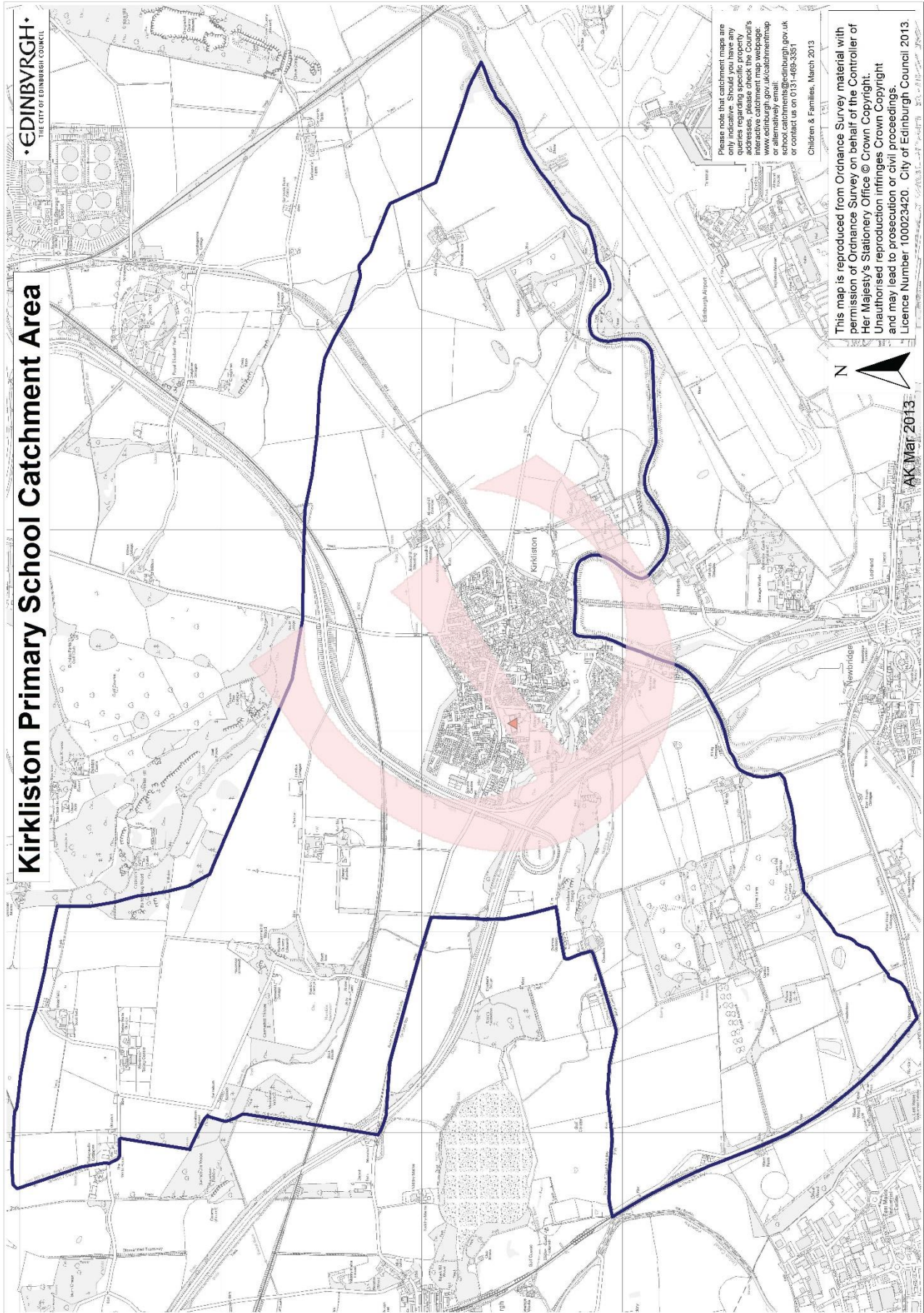
educational effects of the proposals. Education Scotland will issue a report on their findings which will be included in the final Council report on the consultation.

- 7.11 Following the conclusion of the consultation period and after consideration of the representations received and the views of Education Scotland on the educational benefits of the proposal, a report on the Outcomes of the Consultation will be presented to the Council for consideration. The report will be made publicly available and notification will be given to those individuals or groups that have made representations during the consultation period. The report will include a summary of written representations received during the consultation period and representations made at the public meeting along with the Council response to representations made and also to any issues raised by Education Scotland.
- 7.12 It is anticipated that the consultation report, setting out recommendations, will be presented to a Meeting of the Council in April 2020. The report will be published three weeks in advance of the Council meeting.

APPENDIX 1 – Map showing location of Kirkliston Primary School and Kirkliston Leisure Centre



APPENDIX 2 – Map of Kirkliston Primary School’s Catchment Area



APPENDIX 3 – Response Questionnaire

Statutory Consultation on the proposal to establish a new annexe to Kirkliston Primary School.

Introduction

The accommodation at Kirkliston Primary School is under pressure from rising rolls in the area. Projections indicate additional accommodation is required to support the rising roll. Informal consultation has reinforced the community's view that a new primary school is not supported because it would divide the community. Accordingly, it is proposed to establish an annexe of the primary school on the leisure centre site, some 500 metres from the school, which will accommodate P1 and potentially P2 pupils along with a new early learning and childcare facility. The proposal does not propose any changes to the existing primary or secondary school catchment areas.

The full details of the proposal are available in the statutory consultation paper which you should read before completing this questionnaire. The statutory consultation paper is available online at www.edinburgh.gov.uk/kirklistonannexe and copies are available in the affected school and local library.

Why we are consulting?

The Council has a legal obligation to carry out a statutory consultation under the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014. The proposal put forward will have implications for families and we want to hear the views of anyone affected. All comments made during the statutory consultation period will be recorded and represented in a final report anticipated to be considered by Council in April 2020.

This questionnaire should be completed and returned by no later than 5pm on Monday 9 December 2019.

All personal information in the questionnaire is for internal use only and will not be made public however the responses to questions 6 and 7 may be reflected either in whole, or in part, in the report to Council but on an anonymised basis. The questionnaire can be completed online at the following link www.edinburgh.gov.uk/kirklistonannexe or can be completed in the following pages and returned to the following address:

Alastair Gaw

Executive Director of Communities and Families

City of Edinburgh Council

Council Headquarters

Waverley Court

4 East Market Street (1.2)

Edinburgh EH8 8BG

Responses can also be made in writing to the address above or by e-mail to the following address kirklistonannexe@edinburgh.gov.uk.

Question 1

What is your name?

Name

Question 2

What is your email address? (Optional)

Email

Question 3

What is your postcode?

Postcode

Question 4

What is your main interest in the consultation?

Please select (tick) all items that apply:

- Parent/Carer of school child
- Parent/Carer of school child with younger sibling/s
- Parent/Carer of pre-school child
- School Staff
- Pupil
- Local Resident
- Local Organisation

Other

If you are answering on behalf of an organisation, or for other reasons, please explain below.

Question 5

Do you have a child or children in a nursery or school at the moment?

Please select (tick) only one item.

Yes

No

If yes, please tell us the name(s) of their school or nursery classes.

Kirkliston Primary School

Kirkliston Primary School Nursery Class

Leaps and Bounds (Kirkliston)

Nippers Nursery (Kirkliston)

Orchard Nursery (Kirkliston)

Other (please specify below)

Question 6

Do you support the proposal as detailed in the statutory consultation paper?

Please select (tick) only one item.

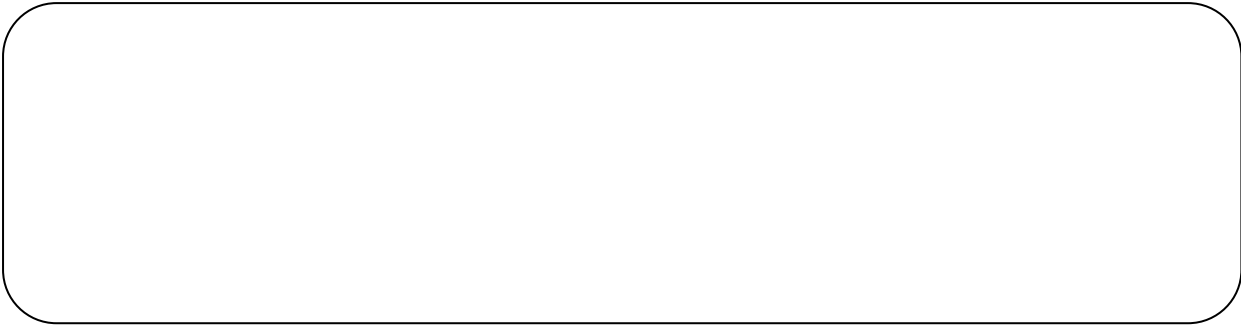
Yes

No

If you do not support the proposal, please give your reasons below:

Question 7

Do you have any other comments or suggestions?



Comments or suggestions can also be emailed to kirklistonannexe@edinburgh.gov.uk.



HAPPY TO TRANSLATE

ترجمے کے لئے حاضر آناںہیںر سہیںہ انوباد کرربر
يسعدنا توفير الترجمة MOZEMY PRZETŁUMACZYĆ 很樂意翻譯

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