

# Culture and Wellbeing Service - Flexible Fund 2025/26 - Diversity & Inclusion Fund Application Form

## Overview

THE CITY OF EDINBURGH COUNCIL

CULTURE AND WELLBEING SERVICE

2025/26 FLEXIBLE FUNDING

## DIVERSITY & INCLUSION FUND: APPLICATION GUIDELINES

### INTRODUCTION

Considering the importance and legacy of **Edinburgh's 900th anniversary** <<https://www.edinburgh.gov.uk/events-venues/edinburgh-900-years-old>> as a royal borough, we support innovative ideas that celebrate the City of Diversity by exploring themes, narratives and voices of our communities through the artistic lens looking at city's past, present and future. This fund is to ensure this diversity is encouraged, facilitated, and celebrated across the city as outlined in The City of Edinburgh Council's **Citywide Cultural Strategy 2023-2030** <<https://democracy.edinburgh.gov.uk/documents/s52772/7.3%20Citywide%20Culture%20Strategy%202023-30.pdf>> .

The recent **Scotland's Census 2022** <<https://www.scotlandscensus.gov.uk/2022-results/>> offers more insights into the diverse population living in Edinburgh. 20% of resident population are affected by long term health condition or disability. Most of the elderly population are female as the number of women aged 85 or over outnumber their male counterparts by two to one. 15% and 17% of adult men and women respectively identifying as LGBTQI+ and 1% of the population as trans or with a trans history. The 2022 census also notes 2% of BSL users based in Edinburgh.

Edinburgh has been recognised as the most ethnically diverse city in Scotland with 26% of residents of multi-ethnic backgrounds, including 11% of non-UK European (10% EU, 1% non-EU), 2% of African, 7 % of Middle Eastern and Asian, 3% of North/South American or Caribbean descent and 1% from Antarctica and Oceania. The capital is also home to many displaced communities, who recently settled in our city. With these in mind, we encourage ideas and projects that welcome ethnically diverse communities and promote celebrating cultures and heritages across artforms and creative platforms.

The support offered by this fund is using positive action to promote equality as reflected in the Equality Act 2010 and to mitigate potential impacts of discrimination or disadvantage. There are nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. In addition, The City of Edinburgh Council also recognises care experience as a tenth protected characteristic. This fund is to help creatives with protected characteristics who are under-represented or at a disadvantage to access resources to assist with their creative practice and raise awareness of impacts, narratives and experiences shared by individuals and groups and communities protected characteristics.

In response to continued feedback from creative practitioners based in Edinburgh which has highlighted the need for broadening the eligibility scope, this fund seeks to make inroads into addressing underrepresentation of artists and creatives with different or multiple protected characteristics in our city. With the aim of embedding and mainstreaming the work in mind, this fund supports greater visibility and recognition of projects designed and managed by artists and creatives with protected characteristics for the benefit of participants, audiences and the arts and culture industry at large. It seeks to invest in Edinburgh-based talent and promote the diversity of thought, ideas and expression rooted in cultural identities.

In line with recommendations of the Desire Lines Report, the Flexible Fund aims to 'invest in artists' development, and support and sustain the local artistic community' as well as 'support greater partnership working across the arts and culture sector enabling it to flourish year-round.' With that in mind, this fund seeks to support collaborative working between artists and other industry members across artforms and creative practices to encourage greater peer learning, cross-sector working and multi-artform development and production.

### BACKGROUND

Edinburgh, a world leading cultural capital, is home to an eclectic mix of diverse narratives, art forms, and creative practice. Our residents across the city should feel the benefit, the challenge and the inspiration this meeting of local and international talent brings and their diversity should be reflected in and connected to the programmes on offer.

This funding has been allocated as a result of the city's Culture Plan to deliver wider access to Council cultural funding opportunities and continues the Council's core role in ensuring Edinburgh is a city of creative opportunities. Our cultural activity and offer continues to be a crucial contribution to the city's success as an exceptional place to live and work.

As stated in the Action Plan agreed at the Culture and Communities Committee Meeting on 18 June 2019, the City of Edinburgh Council is committed to promoting stronger collaboration, developing new partnerships and creating new funding streams for the culture sector in Edinburgh.

### PURPOSE OF SCHEME

Grants will be awarded to projects that promote greater partnership and collaboration between artists/practitioners, independent creatives and/or Edinburgh-based cultural organisations. Projects should reach, involve, benefit and engage artists/creative practitioners with protected characteristics and cultural organisations based in Edinburgh.

The fund is intended to support projects and activities, including development and delivery of creative work and cultural events, that utilise one or multiple art forms, such as visual and performing arts (music, dance, spoken word and theatre), film, digital arts, literature and poetry, to promote greater collaboration and partnerships between ethnically diverse artists and creatives, other independent practitioners and cultural organisations in Edinburgh. Priority will be given to quality multi art form projects.

### FUND CRITERIA

We invite applications from diverse artists and creatives with protected characteristics (and organisations) to submit proposals which meet **TWO or more** of the following criteria:

- they recognise the need for **greater representation and visibility of work and narratives in the arts, culture and heritage sector developed by artists and creatives with protected characteristics**.
- they have a **clear vision** for the project, its outcomes and learning;
- they present a **mutually beneficial** partnership / collaborative working model where applicable.
- they commit to **continuing and /or increasing engagement with groups** and communities often underrepresented in the arts and culture sector;
- they explain how this project is **relevant to Edinburgh's cultural tapestry**;
- they consider how the project creates **further opportunities for development and / or engagement**.

## PRIORITIES

Individuals and organisations wishing to apply for a grant from the Diversity and Inclusion Fund must be able to demonstrate how their project meets **TWO or more** of the following funding priorities:

1. Meaningful artist/practitioner lead involvement and direction in project development and delivery;

## AND

2. Imaginative and/or experimental creative concept;
3. Partnership/collaboration working - a City and Culture Plan funding priority;
4. Use and promotion of languages as a means of expressing one's cultural background;
5. Use of multi art forms within projects;
6. Planned demonstrable learning and / or impact from the project activity;
7. Development of creative platforms for displaced artists and communities living in Edinburgh celebrating diverse cultures and heritages;
8. Consideration for multiple characteristics and identities often underrepresented in the arts and culture sector.

We will be assessing the likely impact of the proposed activity on greater visibility and representation of the ethnically diverse arts and culture and potential reach of outlined cultural activity across the city.

We want to see how you propose to use this funding and what you envisage the learning from the funded activity and / or the direct impact of that funding will be on direct and indirect project beneficiaries, including learning and development, engagement with diverse narratives and communities, representation of diverse voices in the arts and culture sector.

Our focus will be on what major difference this funding will make to the project (i.e. what wouldn't happen without this support) at the proposed stage of its development and delivery.

## FUNDS AVAILABLE

A total budget of £70,000 is available offering grant awards of:

Award Level	Description
£2,500	<p>£2,500 project bursary to artists and creatives with protected characteristics who wish to propose a visual arts project that culminates in creative outputs and public exhibition in early March 2026 at St Margaret's House in partnership with Scot-ART.</p> <p>The successful artists will be provided with free of charge access to Gallery 16 (St Margaret's House) to develop their project between January and March 2026. Artists can apply individually or as a collective.</p> <p>The budget should include both artists' fees and materials. Please note that a maximum of 3 awards will be granted to the successful artists.</p>
£2,500	<p>£2,500 project bursary to artists and creatives with the experience of displacement who wish to propose an arts project that culminates in creative outputs and public event at City Art Centre in April/May 2026 hosting stakeholder groups representing and supporting displaced communities living in Edinburgh.</p> <p>The successful artists will be provided with free of charge access to CAC exhibitions, Curators tour of Michael Fullerton, Mona Yoo, Unmasked / Our of Chaos exhibitions, access to CAC library and collection, access to technical support, studio visit / curatorial visit with CAC curators.</p> <p>The selected artists must develop their project between January and March 2026 and jointly with other participating artists plan and deliver the public event. Artists can apply individually or as a collective.</p> <p>The budget should include both artists' creative and admin fees as well as materials allowing for completion of work by the end of March 2026. Please note that a maximum of 3 awards will be granted to the successful artists.</p>
£2,500	<p>£2,500 project bursary to artists and creatives for parents and foster carers returning to their practice who wish to propose a creative project to be developed and delivered through a supported creative collective working model that offers bespoke networking, peer learning, and training opportunities.</p> <p>The successful artists will be also offered free of charge access to office and crèche facilities at Work+Play Hub, located at Inch House Community Centre as well as bespoke service support offered by The City of Edinburgh Council's Parental Employability Support (PES) team.</p> <p>The six-month-long period of development will culminate in a sharing event in summer 2026. If required, the successful artists, if required, will be provided with free of charge access to St Margaret's House Gallery 3 (selected times offered on Wednesdays or Saturdays only) to develop their project between January and June 2026.</p> <p><b>Artists must apply individually.</b></p> <p>The budget should include both artists' fees and materials. Please note that a maximum of 3 awards will be granted to the successful artists.</p>
£5,000 award	<p>Up to £5,000 to artists and creatives with protected characteristics working in collaboration with other artists for projects developed in financial year 2025/26 and completed by the end of December 2026. Please note that a maximum of 3 awards will be granted to the successful artists.</p>

£10,000 award	up to £10,000 to organisations working with at least one artist or creative with protected characteristics for projects developed in financial year 2025/26 and completed by the end of December 2026. Please note that a maximum of 3 awards will be granted to the successful artists.
---------------	--

Please note that all project facilitators, artists, creatives, managers involved in the project delivery are expected to be remunerated as per industry rates. Only in special circumstances when project partners declare that they do not require to be paid for their work and their contribution towards the project delivery is in-kind they can be involved on a no-fee basis. Links to industry rates, as recommended by industry bodies, are listed below:

**BECTU** <<https://bectu.org.uk/get-involved/ratecards/>>

**ITC** <<https://www.itc-arts.org/rates-of-pay/>>

**UK Theatre / Equity Commercial Theatre Rates** <[file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20rates%20-%20Commercial%20Theatre%202019-2022%20\(1\).pdf](file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20rates%20-%20Commercial%20Theatre%202019-2022%20(1).pdf)>

**UK Theatre/ Equity Rates for Subsidised Managers (in receipt of public funding)** <[file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20rates%20-%20Subsidised%202019%20to%202022%20\(1\).pdf](file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20rates%20-%20Subsidised%202019%20to%202022%20(1).pdf)>

**UK Theatre/Musicians Union** <[file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20MU%20Rates%20April%202018%20to%20April%202021%20\(2\).pdf](file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20MU%20Rates%20April%202018%20to%20April%202021%20(2).pdf)>

**UK Theatre / Writers Guild** <[file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Writers%20Guild%20Rates%20-%202019%20\(1\).pdf](file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Writers%20Guild%20Rates%20-%202019%20(1).pdf)>

**SSP** <<http://www.scottishsocietyofplaywrights.co.uk/commission-rates.html>>

**Musicians** <<https://musiciansunion.org.uk/rates>>

**UK Theatre/ BECTU/Equity Choreographers:** <[file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20Choreographer%20rates%202019%20-%202021%20\(1\).pdf](file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20Choreographer%20rates%202019%20-%202021%20(1).pdf)>

**UK Theatre/ BECTU/ Equity Designers/Resident Designers** <<file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20BECTU%20Designers%20rates%20Resident%20Designers%202019-2021.pdf>>

**Set and Costume Designers** <<file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20BECTU%20Designers%20rates%20Set%20and%20Costumes%202019-2021.pdf>>

**Lighting Designers** <<file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20BECTU%20Designers%20rates%20Lighting%20Designers%202019-2021.pdf>>

**UK Theatre/ BECTU/ Equity Directors** <<file:///c:/cap-nas-02/home%24/1666140/Downloads/UK%20Theatre%20Equity%20Directors%20rates%202018%20-%202022.pdf>>

**Visual Artists (Paying Artists)** <<http://www.payingartists.org.uk/2018/07/paying-artists-activity-update/>>

**Exhibition Payment Guide** <<http://www.payingartists.org.uk/wp-content/uploads/2017/06/Paying-Artists-Exhibition-Payment-Guide.pdf>>

**The Society of Authors** <<https://societyofauthors.org/Advice/Rates-Fees>>

Applicants should apply for the exact amount needed for their project and will not automatically be awarded the full amount of their application submission. The awards panel reserves the right to award an amount different to that submitted.

**DEADLINE: Monday 22 December 2025 (23:59 GMT). Late applications will not be accepted.**

Please note that the funding award for successful applications will be issued in one payment (100%) on receipt of a signed funding agreement. You will be required to submit for approval, a project report on completion of project. You will be advised w/b 19 January 2026 if your application has been successful by email. Funding payments to successful applicants will to be made within 4 weeks from the date of notification of a successful funding application.

#### WHO CAN APPLY?

- Projects must be submitted by lead artist / creatives with protected characteristics and take place within the City of Edinburgh boundary with Edinburgh-based partners.
- Partnership working is a City and Culture Plan funding priority therefore applicants will be expected to place an emphasis on this in any submission. This can be both in cash and/or in kind.
- Independent artists and creatives registered as self-employed or sole traders are eligible to apply individually or in partnership with other independent practitioners for bursaries of £2,500 and awards of up to £5,000. The lead artists will be asked to provide their UTR number confirming their self-employment status.
- A constituted organisation must be the lead project partner for the release of any grant award between £5,001 and £10,000. The organisation will be asked to provide a copy of their constitution to the Council and where appropriate the organisation's Memorandums & Articles. Your financial accounting practices will need to meet as a minimum the essential elements and requirements of the Office of the Scottish Charity Regulator (OSCR).
- A Council revenue-funded Strategic Partner organisation or Grouping **cannot** lead on an application and if they are in receipt of Strategic Partnership grant funding of more than £50,000, they cannot directly receive project grant funding. They can, however, be involved as a partner in any application. For example, a venue may act as host or a company provide in-kind support. A list of CEC Strategic Partner organisations and Groupings can be found in the Related Documents section in the online application.
- Only one application per partnership can be considered.
- Those in receipt of the Diversity and Inclusion 2024/25 are eligible to apply as long as they present, or are part of, a new partnership/project for consideration.

The **Culture Plan** <<https://democracy.edinburgh.gov.uk/CeListDocuments.aspx?CommitteeId=272&MeetingId=1335&DF=30%2f11%2f2015&Ver=2>> vision is that "city partners work together to keep culture and creativity at the heart of Edinburgh's success". Further information on the vision can be accessed through the **Council's Business Plan** <<https://www.edinburgh.gov.uk/council-planning-framework/council-business-plan-2017-2022>> .

#### EXCLUSIONS

Applications cannot be considered:

- for projects already started or planned to start before the decision is made, **unless it is the next stage of a previously completed phase of work;**

- if received after the deadline date; and
- unless there is a suitable management/governance structure in place.

#### Funding cannot support:

- Revenue costs or permanent posts;
- Press events or launches;
- Capital projects;
- International travel or accommodation costs;
- Projects which primarily take place outside Edinburgh.

#### HOW TO APPLY

Please read these guidelines carefully. Applications must be submitted using this online application form, returned by the stated deadlines and signed by the applicant. Please contact Beata Skobodzinska, Senior Cultural Development Officer, [beata.skobodzinska@edinburgh.gov.uk](mailto:beata.skobodzinska@edinburgh.gov.uk) if you require advice on your application.

**Before starting this application online, please download a blank PDF application form for your preview. Please also download the Application Guidelines and the Budget spreadsheet. Links to the Council's Culture Plan, Business Plan and Privacy Notice are also available in the Related documents section.**

#### APPLICATION PROCESS AND AWARDS PANEL

Submitted application forms will be acknowledged via email. Applications will be considered by members of the awards panel, comprising of specialist independent advisors. All project proposals will be reviewed regarding the outlined creative concept, collaborative work model, envisaged learning/impact and budget planning.

The panel will meet within 2 weeks of the fund deadline, and you will be informed by email of the outcome within further 2 weeks of the meeting.

#### MONITORING AND REPORTING

If successful, the project partners will be notified of the award recommendation for their acknowledgement. The funding award agreement reflecting the project proposal and any potential adjustment will be signed and the award release within 4 weeks from the date of the award notification.

The awardees will be expected to develop the project as indicated in their funding agreement and should any circumstances change, advise the Grant Officer of any major adjustments. All awardees are also expected to submit one final project delivery report as part of the terms and conditions of the funding award. The delivery report template will be sent along with the funding agreement.

#### EQUAL OPPORTUNITIES AND ACCESS

Once you have submitted your application form, please complete the [Equal Opportunities Monitoring Form](#) </sfc/db9f08af/>.

If you require this application in Braille, large print, audiotape or need to be provided with other access support such as scribing, please contact the Cultural Development on [Culturaldevelopment@edinburgh.gov.uk](mailto:Culturaldevelopment@edinburgh.gov.uk).

#### Privacy Notice

To deliver Council services we need to collect, store, use, share and dispose of personal information. This is known as data processing. When we collect personal data, we must tell you why we need it, and what we will do with it. This information is called a privacy notice. The Privacy Notice [link](https://www.edinburgh.gov.uk/managing-information/privacy/1) <https://www.edinburgh.gov.uk/managing-information/privacy/1> takes you directly to the City of Edinburgh Council's privacy notice. Here we explain how we process your personal information as a Council.

## LEVEL OF FUNDING REQUESTED

### 1 Please select which level of funding you are applying for?

*(Required)*

*Please select only one item*

- ☐ £2,500 (Visual Arts Residency at St Margaret's House)
- ☐ £2,500 (Displaced Artists Residency Programme at City Art Centre)
- ☐ £2,500 (Supported Residency Programme for Creative Parents Returning to Practice)
- ☐ up to £5,000 (Artist-Artist Collaboration)
- ☐ up to £10,000 (Organisation-Artist Collaboration)

## LEAD ARTIST

## 1 Contact information

Lead Artist's First Name *(Required)*

Lead Artist's Surname *(Required)*

Lead Artist's Email *(Required)*

Lead Artist's Phone number *(Required)*

Lead Artist's Profile. Tell us more about your creative practice [max 500 characters] *(Required)*

Lead Artist's Website/Social Media Links *(Required)*

Lead Artist's Unique Taxpayer Reference (UTR). Please note that we are only able to arrange for payments to sole traders or self-employed creatives. *(Required)*

## BURSARY APPLICATION

### Audio/Video Submission

If you are submitting your response to the application questions via an audio or video file, please paste the file link to the answer box.

## 1 PROJECT BURSARY

Project Title and Description (as it will appear in any publicity): *(Required)*

Project Dates *(Required)*

Activity Location(s) *(Required)*

Please describe the project you are seeking funding for. Refer to the Guidelines for support to complete this section and limit answers to 500 characters *(Required)*

What difference will this funding make to your practice? (maximum of 500 characters) *(Required)*

**2 Policies and Procedures:** If your project involves working with children or vulnerable adults at risk, you must have relevant policies and procedures in place to prevent abuse and respond to actual or suspected abuse, neglect or exploitation. (Please see guidance notes - Section 6 for details). Please tick the boxes below as appropriate.

*(Required)*

*Please select all that apply*

- ☐ Child Protection policy / procedure
- ☐ Vulnerable Adult Protection policy / procedure
- ☐ Not applicable

## BURSARY BUDGET

Please ensure that the project costs to be covered from the Council bursary award add up to £2,500.

### 1 Project budget contribution requested from the Fund

Subtotals: Fees to Artists / Creatives (requested from this Fund) (£) *(Required)*

Subtotals: Direct delivery costs (e.g., space, equipment hire, access) (requested from this Fund) (£) *(Required)*

Subtotals: Marketing / Outreach costs incl. advertising and community / industry engagement (requested from this Fund) (£) *(Required)*

Subtotals: Admin / Overhead costs (requested from this Fund) (£) *(Required)*

Subtotals: Contingency (minimum 5%) (requested from this Fund) (£) *(Required)*

### 2 Additional comments

Please add any comments regarding the proposed budget if needed

## BURSARY APPLICATION DECLARATION

### 1 You are being asked to declare that:

*(Required)*

*Please select all that apply*

- ☐ you have read and will comply with all Council funding conditions; and
- ☐ to the best of your knowledge the information contained in this application, and any accompanying documents, is accurate.

## 2 Signatory

Lead Artist (Full name) *(Required)*

Lead Artist's Email *(Required)*

## LEAD ARTIST AND ASSOCIATE ARTIST'S CONTACT DETAILS

### 1 Contact information

Lead Artist's First Name

Lead Artist's Surname *(Required)*

Lead Artist's Email *(Required)*

Lead Artist's Phone number *(Required)*

Lead Artist's Profile. Tell us more about your creative practice [max 500 characters] *(Required)*

Lead Artist's Website/Social Media Links *(Required)*

Lead Artist's Unique Taxpayer Reference (UTR). Please note that we are only able to arrange for payments to sole traders or self-employed creatives. *(Required)*

Associate Artist's First Name *(Required)*

Associate Artist's Surname *(Required)*

Associate Artist's Email *(Required)*

Associate Artist's Phone number *(Required)*

Associate Artist's Profile. Tell us more about your creative practice [max 500 characters] *(Required)*

Associate Artist's Website / Social Media links *(Required)*

## PRINCIPAL ORGANISATION AND LEAD ARTIST CONTACT DETAILS

## 1 Contact information

Lead Artist's First Name *(Required)*

Lead Artist's Surname *(Required)*

Lead Artist's Email *(Required)*

Lead Artist's Phone number

*(Required)*

Lead Artist's Website/Social Media Links *(Required)*

Lead Organisation Name *(Required)*

Contact Address and Postcode *(Required)*

Contact Name and Position *(Required)*

Phone Number *(Required)*

Contact Email *(Required)*

Organisation's website address *(Required)*

Overview of Organisation (including main aims and objectives) - Maximum of 350 words *(Required)*

☐

Please confirm your organisation is formally constituted (please note that we can only accept applications from constituted organisations) *(Required)*

Charity/Organisation Registration Number if applicable

List of board members / trustees *(Required)*

**Please attach a copy of any documents you wish to include to this printout.**

Constitution or Articles of Association

Please upload the Organisation's Constitution or Articles of Association *(Required)*

**Please attach a copy of any documents you wish to include to this printout.**

Most recent annual approved/audited accounts or bank statement.

Please upload a copy of the organisation's most recent annual approved/audited accounts or bank statement, *(Required)*

## JOINT PROJECT APPLICATION

### Audio/Video Submission

If you are submitting your response to the application questions via an audio or video file, please paste the file link to the answer box.

#### 1 Project Title and Description (as it will appear in any publicity):

Maximum of 25 words *(Required)*

#### 2 Project Dates:

Start and Finishing Dates *(Required)*

#### 3 Activity Location:

List all locations and postcodes, where known *(Required)*

#### 4 Project Management and Partnership:

Please give an indication of the management structure for the project and partnership working benefits (maximum of 500 characters) *(Required)*

## 5 Project Description/Overview:

Please describe the project you are seeking funding for. Refer to the Guidelines for support to complete this section and limit answers to 150 words (*Required*)

## 6 Project Rationale:

### FUND CRITERIA

We invite applications from diverse artists and creatives with protected characteristics (and organisations) to submit proposals which meet **TWO or more** of the following criteria:

- they recognise the need for **greater representation and visibility of work and narratives in the arts, culture and heritage sector developed by artists and creatives with protected characteristics**.
- they have a **clear vision** for the project, its outcomes and learning;
- they present a **mutually beneficial** partnership / collaborative working model where applicable.
- they commit to **continuing and /or increasing engagement with groups** and communities often underrepresented in the arts and culture sector;
- they explain how this project is **relevant to Edinburgh's cultural tapestry**;
- they consider how the project creates **further opportunities for development and / or engagement**.

Describe the thinking, creative ideas, and artistic vision behind the project. Please refer to the Fund Criteria (maximum of 150 words) (*Required*)

## 7 Envisaged Learning or Impact:

### PRIORITIES

Individuals and organisations wishing to apply for a grant from the Diversity and Inclusion Fund must be able to demonstrate how their project meets **TWO or more** of the following funding priorities:

1. Meaningful artist/practitioner lead involvement and direction in project development and delivery;

### AND

2. Imaginative and/or experimental creative concept;
3. Partnership/collaboration working - a City and Culture Plan funding priority;
4. Use and promotion of languages as a means of expressing one's cultural background;
5. Use of multi art forms within projects;
6. Planned demonstrable learning and / or impact from the project activity;
7. Development of creative platforms for displaced artists and communities living in Edinburgh celebrating diverse cultures and heritages;
8. Consideration for multiple characteristics and identities often underrepresented in the arts and culture sector.

We will be assessing the likely impact of the proposed activity on greater visibility and representation of the ethnically diverse arts and culture and potential reach of outlined cultural activity across the city.

We want to see how you propose to use this funding and what you envisage the learning from the funded activity and / or the direct impact of that funding will be on direct and indirect project beneficiaries, including learning and development, engagement with diverse narratives and communities, representation of diverse voices in the arts and culture sector.

Our focus will be on what major difference this funding will make to the project (i.e. what wouldn't happen without this support) at the proposed stage of its development and delivery.

Tell us what outcomes (impact and/or learning) you envisage for your project activity in line with the Fund Priorities. Please outline how you will measure the success? Who will benefit from your proposal? Please include direct and indirect beneficiaries (e.g. project partners, community, participants). Please also specify how they will benefit from this project (maximum of 500 characters) *(Required)*

## 8 Funding:

What difference will this funding make to your project / practice or organisation? Please indicate if this resource is to be your only source of funding or if the activity is to be match-funded. Please note that there is no requirement to have other funding confirmed. Please also mention if you have in-kind support offered to deliver this activity (maximum of 150 words) *(Required)*

## 9 Council Funding:

Are you currently in receipt of any other Council funding for this project? If so, please include the amount received and specify from which Council service. *(Required)*

**10 Policies and Procedures:** If your project involves working with children or vulnerable adults at risk, you must have relevant policies and procedures in place to prevent abuse and respond to actual or suspected abuse, neglect or exploitation. (Please see guidance notes - Section 6 for details). Please tick the boxes below as appropriate.

*(Required)*

Please select all that apply

- ☐ Child Protection policy and procedure
- ☐ Vulnerable Adult Protection policy and procedure
- ☐ Not applicable

## JOINT APPLICATION BUDGET

Please download the [Budget Form](#) <supporting\_documents/2025-26-flexible-funding-diversity-and-inclusion-fund-joint-application-budgetxlsx> for completion and uploading. Failure to provide this information when completing your online application will result in it being rejected.

### 1 PROJECT BUDGET

**Please attach a copy of any documents you wish to include to this printout.**

Please upload the project budget spreadsheet here

Detailed Budget (Please use the template provided) *(Required)*

## JOINT APPLICATION DECLARATION

All joint applications must be confirmed by two people submitting this application. If submitting the application on behalf of a lead organisation, secondary contact information for a board/management committee member for that organisation must be provided in addition to the principal contact details.

Please be aware that on completion of this application form and budget spreadsheet you are also authorising the Council to retain all data submitted within it for its use (eg inclusion on the Council's internal central Grants Register).

### 1 You are being asked to declare that:

*(Required)*

Please select all that apply

- ☐ (a) you have read and will comply with all Council funding conditions; and
- ☐ (b) to the best of your knowledge the information contained in this application, and any accompanying documents, is accurate.

### 2 Principal Contacts:

Lead Artist (Full name): *(Required)*

Lead Artist's Email *(Required)*

Associate Artist or Lead Organisation's Representative (Full name): *(Required)*

Associate Artist's or Lead Organisation's Representative's Email *(Required)*