

The Roads (Scotland) Act 1984 gives the City of Edinburgh Council as Roads Authority the legal power to control obstructions placed on public roads and footways. Such space is clearly limited and your co-operation in the following matters is accordingly appreciated. Further information on all these issues can be obtained by contacting the Roads Team within your Locality Office – call 0131 200 2000 and ask the operator to connect you to the office responsible for your area.

A-boards on Public Footways

These guidelines apply to A-boards and similar objects which may be placed on a public highway for the purpose of advertising a business. Goods for sale on the public footway are not permitted. Other decorative objects can only be placed on the footway with the written consent of the Council.

- A-boards are not permitted on :-
 - Princes Street
 - The Royal Mile (or at the top of adjoining Closes)*
 - Rose Street and Rose Street Lanes *
- The Council, in its attempts to minimise street clutter and to provide safe and clear access for pedestrians, may continue to prohibit A-boards from other streets in the city as part of a local or city-wide approach. A consultation process will usually be carried out prior to any such changes.
- Only one A-board is permitted per premises.
- A-board sizes should not exceed 1.0 metres in height (From the top of the footway to the top of the board) and 0.75 metres in width.
- The A-board must be placed directly outside the frontage of the business, either against the building or adjacent to the kerb.
- At least 1.5 metres of footway width must remain clear for pedestrians at all times.
- If the premises hold a Tables and Chairs Permit, the A-board must be displayed within the area allocated for tables and chairs. A-boards are not permitted in tables and chairs areas on any of the streets listed above.
- A-boards must be kept clear of service ducts and access chambers. They should be free standing and not attached to items of street furniture or fixed to the footway.
- A-boards must be visible to the partially sighted and should not be placed on the footway during darkness or in the event of inclement weather, especially during windy conditions.
- In placing an A-board on the footway, Proprietors / Managers indemnify the Council against any claims which may arise in relation to this obstruction.

Please note that in all cases priority is given to pedestrians and the Council will use its authority to control obstructions and ensure that pedestrian access is maintained. If premises fail to respond to a request to reposition or remove an A-board, the A-board will be uplifted by the Council and the cost of doing so will be recovered from the business.

*Royal Mile, Rose Street and Rose St Lane businesses allowed 1 x single sided board (per property) propped against building wall. The board size should not exceed 1.0m in height and 0.75m in width.

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Display of Goods for Sale on Public Footways

- It is an offence to display goods for sale on a public footway outside a shop; this includes the display of fruit and vegetables and clothing. The only exception is the display of newspapers, however written consent from the Council will be required for any display stand.
- You can be fined up to £1000 for this offence.
- If you are instructed to remove your goods from the public footway by a Council official or by a Police constable in uniform, you must do so immediately. Failure to comply will result in the goods being removed and the trader will be charged for all associated costs.

Trade Waste Bins on the Public Road

- Trade Waste bins should not be placed on the public footway or carriageway without the consent of the Council. It is the responsibility of owners of premises to ensure that they have provision for off road storage of trade waste and consent will not normally be given.
- It is only acceptable to put bins out on the day of collection / emptying.
- If a business does not have sufficient space for storage within their premises, they should seek an alternative, smaller bin from their supplier. In some premises, hygiene regulations prohibit the use of certain types of bin from being stored internally. In these cases, the Food Hygiene service will be happy to advise on alternative forms of storage which will be acceptable.

Tables and Chairs on the Public Footway

Tables and chairs should not be placed on the public footway without the consent of the Council. Applications for consent can be obtained from Road Services on 0131 529 3705 or at www.edinburgh.gov.uk .

- Tables and chairs are not permitted on Princes Street.
- The approved area to be used for tables and chairs will be defined on a drawing with clear dimensions. The business will be responsible for ensuring that customers do not sit outwith that area and that tables and chairs are not placed on the footway outwith the approved hours.
- Any A-board or other approved advertising material must be kept within the defined area.
- A-boards are not permitted in tables and chairs areas on any of the streets listed overleaf.
- Tables and chairs will not be permitted beyond the frontage of the premises, nor at locations remote from the frontage.
- Tables and Chairs must not be stored on the public footway out with the authorised times.
- If maintenance works are required in the area occupied by tables and chairs (eg. footway repairs, utility works, building development operations) then the tables and chairs must be removed for the duration of the works. No refund of the permit fee will be made.
- If there is any breach of the conditions attached to the approval, then the permit may be withdrawn and the tables and chairs may subsequently be removed by the Council

For and on behalf of the City of Edinburgh Council



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