

DIVERSITY & INCLUSION FUND

AWARD APPLICATION DRAFT

Use this section to prepare your answers to the online application form [on Consultation Hub](#).

Please note this copy is not for submission.

PAGE ONE | GRANT SELECTION

Level of funding requested:

(Required)

- ☐ £1,000.00 (Musician Event Stipend)
- ☐ £2,500.00 (Visual Arts Residency at St Margaret's House)
- ☐ £2,500.00 (Supported Residency Programme for Creative Parents returning to practice)
- ☒ **£5,000.00 (Artist-Artist Collaboration)**

PAGE TWO | APPLICANT DETAILS

Lead Artist and Associate Artist Details

1. Lead Artist's Primary Contact Information

Lead Artist's First Name *(Required)*

Lead Artist's Surname *(Required)*

Lead Artist's Email Address *(Required)*

Lead Artist's Phone Number *(Required)*

2. Lead Artist's Artist Profile

Introduce yourself and your creative practice. *(Required)*
[max. 500 words]

Lead Artist's Website/Social Media Links *(Required)*

Lead Artist's Unique Taxpayer Reference (UTR) *(Required)*

Please note that we are only able to arrange for payments to sole traders or self-employed creatives

3. Associate Artist's Primary Contact Information

Associate Artist's First Name *(Required)*

Associate Artist's Surname *(Required)*

Associate Artist's Email Address *(Required)*

Associate Artist's Phone Number (Required)

4. **Associate Artist's Profile**

Introduce yourself and your creative practice. (Required)
[max. 500 words]

5. **Associate Artist's Website / Social Media Links** (Required)

PAGE THREE | PROPOSAL STATEMENTS

1. **Stipend/Bursary Proposal**

Project Title (Required)

Date(s) of project (Required)

Start Date:

Finish Date:

Location(s) of Activity (Required)

List all locations and postcodes where known.

Project Description [max. 500 words]. (Required)

(Refer to the Guidelines to complete this section)

Please name all collaborators and describe project roles for (Required)

each partner [max. 250 words].

(Refer to the Guidelines to complete this section)

Envisaged Learning or Impact

(Required)

Tell us what outcomes (impact and/or learning) you envisage for your project activity in line with the Funding Priorities. Please consider direct/indirect beneficiaries, tangible and intangible outputs and next steps of the project delivery beyond this stage of the implementation period (maximum of 500 words).

Policies and Procedures

(Required)

If your project involves working with children or vulnerable adults at risk, you must have relevant policies and procedures to prevent abuse and respond to actual or suspected abuse, neglect, or exploitation.

- ☐ Child Protection Policy / Procedure
- ☐ Vulnerable Adult Protection Policy / Procedure
- ☐ Not Applicable

PAGE FOUR | JOINT APPLICATION BUDGET

Please download the Budget Form for completion and uploading. Failure to provide this information when completing your online application will result in it being rejected.

Use the upload link to submit the Budget form.

(Required)

[File size limit 25 MB]

PAGE FIVE | DECLARATION

1. By submitting this application you declare the following:

- ☐ **You have read and will comply with all Council funding conditions;** (Required)
- ☐ **And to the best of your knowledge the information contained in this application and any accompanying documents is accurate** (Required)

2. Signatory Details

Lead Artist's Full Name (Required)

Lead Artist's Email (Required)

Associate Artist's Full Name (Required)

Associate Artist's Email (Required)